



Wedding Planner - 2017

Jukskei Park
Johannesburg
M: 082 458 2544
T: 011 704 6222

(Note: Items marked * must be filled in before a quotation can be issued)

WEDDING NAME:			
SECTION 1: CALENDAR *			
Date *			
Day of the Week *			
SECTION 2: VENUE DETAILS *			
Name *			
Physical Address *			
Contact Person			
Contact Number(s)			
E-Mail Address(s)			
Will your Wedding Ceremony and Reception take place at the same venue? *			Yes / No
Does the venue have wireless internet (WiFi) facilities which we will be able to use?			Yes / No
SECTION 3: GUEST INFORMATION *			
Number of Guests *			
Average Age			
Home Language			
Any Allergies/Epilepsy etc. which we should know about?			
Other			
<u>Comments:</u>			



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WEDDING NAME:		
SECTION 4: PACKAGE REQUIREMENTS / SERVICES *		
Which Services do you require? * (Note: Some items are optional extras)	DJ Service *	Yes / No
	Professional Videography *	Yes / No
	Professional Photography *	Yes / No
	Master of Ceremonies (MC) *	Yes / No
	Live Musicians *	Yes / No
	Standby Generator *	Yes / No
	Other: * (Please Describe)	
SECTION 5: BRIDAL COUPLE DETAILS *		
Bride *	Full Name(s) *	
	ID or Passport Number (For DJ service Contract)	
	Physical Address	
	Contact Number(s) *	
	E-Mail Address(s) *	
Groom *	Full Name(s) *	
	ID or Passport Number (For DJ service Contract)	
	Physical Address	
	Contact Number(s) *	
	E-Mail Address(s) *	



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WEDDING NAME:		
SECTION 6: SEQUENCE OF EVENTS *		
Wedding Ceremony *	Start Time *	
	Bridal Party Entrance	
	Bride Entrance	
	Bridal Couple Exit	
Bridal Party Photographs	Start Time	
	End Time	
Pre-Reception Function	Start Time	
	End Time	
Wedding Reception *	Start Time *	
	End Time *	
	Latest time by which the DJ equipment must be removed from the venue	
MC Welcome	Time(s)	
Bridal Couple Entrance	Time(s)	
Ceremonial Tradition(s)	Time(s)	
Formal Speeches (Round 1)	Time(s)	
Formal Speeches (Round 2)	Time(s)	
Formal Speeches (Round 3)	Time(s)	
Starters	Time(s)	



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WEDDING NAME:		
SECTION 7: CO-ORDINATOR INFORMATION		
Wedding Co-ordinator	Name	
	Contact Number(s)	
	E-Mail Address(s)	
Best Man	Name	
	Contact Number(s)	
	E-Mail Address(s)	
Master of Ceremonies (MC)	Name	
	Contact Number(s)	
	E-Mail Address(s)	
SECTION 8: SERVICE PROVIDER INFORMATION		
Photographer	Name	
	Contact Number(s)	
	E-Mail Address(s)	
Videographer	Name	
	Contact Number(s)	
	E-Mail Address(s)	
Will you have any Live Musicians at the Wedding? Yes / No	Name	
	How many Musicians?	
	Contact Number(s)	
	E-Mail Address(s)	



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WEDDING NAME:	
SECTION 9: DÉCOR & THEME INFORMATION (For Lighting Purposes)	
Your Wedding Theme if any (Please describe)	
Your Colour Scheme (Please describe)	
The Atmosphere that you want to create (Please describe)	
Is there anything else which you feel we should know about?	
<u>Comments and/or Drawings:</u>	



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WEDDING NAME:		
SECTION 10: AUDIO VISUAL REQUIREMENTS		
Wedding Ceremony in the Chapel <i>(Note: Some items are optional extras)</i>	PA / Sound System	Yes / No
	Music to be played by the DJ	Yes / No
	Microphone for the Pastor	Yes / No
	Other Microphones	Yes / No
	Sound Support for Live Musicians	Yes / No
	Sound Feed for the Videographer	Yes / No
	Professional Videography	Yes / No
	Video Screens in the Chapel	Yes / No
	Romantic Slide Show	Yes / No
	Live Internet Broadcast of the Wedding Ceremony	Yes / No
	Professional Photography	Yes / No
<u>Other:</u> (Please Describe)		
<u>Comments:</u>		



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WEDDING NAME:		
Wedding Reception (Note: Some items are optional extras)	PA / Sound System	Yes / No
	Sub Woofer Speakers	Yes / No
	Music to be played by the DJ	Yes / No
	Microphone(s) for Speeches	Yes / No
	Names in Laser or Gobo Lighting on the Dance Floor	Yes / No
	Dance Lighting	Yes / No
	Laser Lighting	Yes / No
	Strobe Light	Yes / No
	UV (Ultraviolet) Lighting	Yes / No
	Theatre Spotlight	Yes / No
	Smoke Machine	Yes / No
	Haze Machine	Yes / No
	Draping of the DJ Equipment	Yes / No
	Up Lighting Effects	Yes / No
	Truss Warmers for Up Lights	Yes / No
	Moving Head/Gobo Lights	Yes / No
Aluminium Lectern Podium with Up Lighting	Yes / No	
<i>"Dancing in the Clouds"</i> with low lying Dry Ice effect	Yes / No	
Follow Spotlight for <i>"Dancing in the Clouds"</i>	Yes / No	



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WEDDING NAME:		
	Sound Feed for the Videographer	Yes / No
	Sound Support for Live Musicians	Yes / No
	Professional Videography	Yes / No
	HD TV Video Screen(s)	Yes / No
	Data Projector	Yes / No
	Projector Screen	Yes / No
	Professional Photography	Yes / No
	<u>Other:</u> (Please Describe)	
<u>Comments:</u>		



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WEDDING NAME:		
SECTION 11: MUSIC REQUIREMENTS		
Please describe the type of music and/or genres that you <u>WOULD LIKE US TO PLAY</u>		
Do you have any type of music and/or genres that you <u>SPECIFICALLY DO NOT WANT US TO PLAY</u>		
Will the DJ be allowed to take music requests from your guests?	Yes / No	
Do you have any specific requests and /or songs for the following? <i>(Our Wedding DJ will work together with you on this to compile a playlist of your choice)</i>	<u>Prelude</u> (Wedding music to be played while the guests arrive at the wedding ceremony and are seated)	
	<u>Processional</u> (Music for the bridal party entrance)	
	<u>Processional</u> (Music for the bride's entrance)	
<u>Ceremonial</u> (Music during exchange of the rings)		



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WEDDING NAME:		
	Music whilst the guests are entering the reception hall	
	Song(s) when the Bridal Couple are entering the reception hall	
	Music for Ceremonial Tradition(s)	
	Speech 1	<u>Name:</u>
		<u>Designation:</u>
		<u>Song:</u>
	Speech 2	<u>Name:</u>
		<u>Designation:</u>
	<u>Song:</u>	
Speech 3	<u>Name:</u>	
	<u>Designation:</u>	
	<u>Song:</u>	



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WEDDING NAME:		
	First dance for the Bridal Couple and any songs that need to follow from that song	
	Father / Daughter Dance	
	Cutting of the Cake	
	Throwing of the Bouquet	
	Throwing of the Garter	
	Bouquet/Garter Couple Dance	
	Songs to be played whilst the Bridal Couple are leaving	
	Last songs to be played for the evening	
	General Dance music	(See Appendix 1)



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WEDDING NAME:

If you have any questions or need to discuss anything, please feel free to contact us.

The Mixolydian Music Team

Music is not just our business, it's our passion!

Learn More At: www.mixolydian.co.za

The discovery of song and the creation of musical instruments both owed their origin to a human impulse which lies much deeper than conscious intention: the need for rhythm in life... the need is a deep one, transcending thought, and disregarded at our peril. – Richard Baker

Mixolydian Music - where Words fail, Music speaks ...

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WEDDING NAME:

APPENDIX 1: GENERAL DANCE MUSIC

(Our Wedding DJ will work together with you on this to compile a playlist of your choice)

(A useful rule of thumb to use is 20 songs per hour for playlists, and then add 20%)

Song No.	Artist	Title
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		



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Song No.	Artist	Title
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		



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Song No.	Artist	Title
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		



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Song No.	Artist	Title
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		

End/...

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